



Subud International Cultural Association



Are You Ready to Be a Sponsored Project of the Subud International Cultural Association?

SICA's Mission: To advance and celebrate individual creativity and those cultural initiatives and activities that grow out of the development of the human soul in order to enrich and enliven the human spirit and broaden our understanding of others.

What does it mean to be a Sponsored Project of the Subud International Cultural Association (SICA)?

SICA can umbrella or sponsor qualified independent cultural projects that are nonprofit in nature, and are located in the United States of America. Eligible projects cannot be affiliated with a for-profit enterprise; they must be independent, and their activities must be consistent with SICA's mission and goals. Eligible projects must also be endorsed by the Chair of SICA USA. Projects that SICA sponsors can apply for grants and accept tax-deductible contributions. For this service, SICA retains 10% of all tax-deductible contributions.

What are some benefits of being a SICA Sponsored Project?

- 501 (c) (3) tax-deductible status for donors
- Consultation on fundraising, marketing, grant writing, and project management
- Eligible to apply for grant funding in the USA
- Free Associate Membership in Fractured Atlas, a national arts service organization, which offers low cost insurance, online arts administration courses, and more

To Submit a SICA Sponsored Project Application please observe the following guidelines:

- Please complete the SPONSORED PROJECT APPLICATION below.
- in addition to the resumes requested in the application, please include documentation that supports and exemplifies your previous work. This includes but is not limited to photographs, cd or dvd selections of your work, reviews, letters from patrons, etc.
- Please include a letter of endorsement from the current Chair of SICA USA.
- Submit your completed application and accompanying documentation with a SICA SPONSORED PROJECT registration fee of \$50.00. Checks should be made out to Subud International Cultural Association.
- Completed applications must be submitted by mail.

SICA accepts applications from the 1st through the 15th of each month. The application review process may take up to two months and is based on Board approval. You will be contacted via email with your application results.

If you have questions please call 512.560.3397 or email latifah@subud-sica.org

Thank you.

Latifah Taormina
President
Subud international Cultural Association



Please type the answers to the following questions. You may use up to 12 pages, if needed, to answer the questions.

- 1. What is the Name and Purpose of your Project/Organization that is seeking fiscal sponsorship? Include its Mission and Vision in your description.**
- 2. How long has this project been in the planning stages?**
- 3. How many PEOPLE are COMMITTED to your project?**
 - Have you defined their jobs/responsibilities?
 - What are their qualifications? Please provide resumes of all committed persons involved in the project/organization (Minimum of 3 people). Each individual must provide a written statement (no more than 500 words in length) describing h/er commitment to the project/organization and what motivates h/er to be involved in the project.
- 4. How does your project reflect the values of the Subud International Cultural Association?**
- 5. What is your proposed budget for the project?**
 - What are your sources of income?
 - Supply SICA with a copy of your proposed budget in the form of an excel spread sheet showing projected INCOME and EXPENSE for the year.
- 6. What is the time-line for your proposed project?**

Supply a draft of your project's planned schedule(s)
- 7. What spaces/facilities/venues for the events/ performances/ workshops/ classes have you identified for your project?**
 - Describe the type of facility that you plan to use/need and what sort of technical equipment you will need.
 - Is the facility and equipment currently available? If not, what are your plans to secure your facility and your equipment needs?
- 8. Who is your potential audience and who are your potential patrons/constituents?**

How do you plan to reach your audience? And what are you contributing to that audience?
- 9. What is your marketing plan (usually 10 – 20% of your total budget), and how do you plan to implement it?**
- 10. What do you want or need from SICA? What do you expect to get out of your SICA Sponsored Project relationship?**